



# Southern Lehigh School District

## Board of School Directors Meeting

October 13, 2014

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:35 p.m. on the above date (October 13, 2014) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Lycett, Dimmig, Hayes, Lindsay, Merkle, Parsons, Quigley  
ABSENT: McLoughlin  
OTHERS: Christman, Melber, Millman, Lewis, Kennedy, Buchman, Bergey, Farris, Takacs, Jordan, Sinkler (SLEA), Miller (Morning Call), 4 other members of the community.

### **OPENING PROCEDURES**

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

The Board met in Executive Session prior to this meeting to discuss personnel and legal matters.

### **VISITORS**

None.

### **APPROVAL OF MINUTES**

**MOVED BY** Parsons and **2<sup>ND</sup> BY** Quigley to approve the minutes of the September 8, 2014 meeting as distributed to all Board members.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

### **CONSENT AGENDA**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lycett to approve the **CONSENT AGENDA** items as follows –

Approve the bills list dated October 13, 2014 showing paid bills in the amount of \$1,778.94 and bills to be paid in the amount of \$788,010.48 for a total amount of \$789,789.42 for the General Fund; and bills to be paid in the amount of \$1,182.96 for the Capital Reserve Sinking Fund; and paid bills in the amount of \$1,939.54 and bills to be paid in the amount of \$87,746.56 for the Construction Fund;

Approve the following substitute teachers for the 2014-2015 school year-

Rose Poskay, Elementary K-6

Kathy Smith, Elementary K-6, Special Education;

Approve the following student teacher placement-

Cara Montagnese, Music, Moravian College, with Nancy Beitler, Southern Lehigh Middle School, from September 23, 2014 to December 10, 2014;

Approve unpaid leave of the following staff-

Ann Higgins, Instructional Assistant, Southern Lehigh Middle School, December 4 and 5, 2014;

Approve FMLA Leave of the following staff-

Brittany Thomas, Instructional Assistant, Southern Lehigh High School, October 2, 2014 through November 9, 2014;

Accept the retirement of Patricia Hayes, Instructional Assistant, Southern Lehigh Middle School, effective January 1, 2015;

Approve the following staff (*pending receipt of required documentation*)-

Michelle Robinson, PIMS Secretary (25 hours/week), Administration Building, an hourly rate of \$16.50, with an effective date to be determined. Ms. Robinson will fill the position due to the reassignment of Tyler Kemp.

Tammy Burno, Secretary, Southern Lehigh High School, an hourly rate of \$16.41, with an effective date to be determined. Ms. Burno will fill the position due to the retirement of Nancy Neefe;

Approve the following substitute staff for the 2014-2015 school year-

Patricia Hayes, Substitute Instructional Assistant, an hourly rate of \$15.62

Meaghan Lyons, Substitute Instructional Assistant, an hourly rate of \$15.62

Jennifer Philipp, Substitute Secretary, an hourly rate of \$15.26

Jennifer Philipp, Substitute Cafeteria Monitor, an hourly rate of \$10.10

Rose Poskay, Substitute Instructional Assistant, an hourly rate of \$15.62

Kathy Smith, Substitute Instructional Assistant, an hourly rate of \$15.62

Kathy Smith, Substitute Secretary, an hourly rate of \$15.26

Kathy Smith, Substitute Cafeteria/Playground Monitor, an hourly rate of \$10.10

Melissa Quilty, Substitute Cafeteria/Playground Monitor, an hourly rate of \$10.10

Melissa Quilty, Substitute Secretary, an hourly rate of \$15.26

Melissa Quilty, Substitute Instructional Assistant, an hourly rate of \$15.62;

Accept the resignation of the following coaches-

Brian Boorse, Head Boys Lacrosse Coach, effective September 19, 2014

Samantha Shultz, MS Football Cheer Coach, effective September 30, 2014;

Approve the following coaches for the 2014-2015 school year-

Benjamin Tannous      Head Boys Basketball      \$7852.50\*\*

Daniel Tannous      Asst. Boys Basketball      \$4711.50\*\*

Kyle Reifinger      Asst. Boys Basketball (JV)      \$4711.50\*\*

Erik Carl      Asst. Boys Basketball (JV)      \$1919.50\*\*

\*\**Split stipend*

<u>Matthew Swartz</u>	Junior High Boys Basketball	\$4799
<u>Shawn Sommons</u>	Head MS Boys Basketball	\$3926
<u>Thomas Carlstrom</u>	Asst. MS Boys Basketball	\$2618
<u>Louis Skrapits</u>	Asst. Girls Basketball	\$5235
<u>Sondrine Glovas</u>	Asst. Girls Basketball (JV)	\$5235
<u>John Neumann</u>	Head Swimming	\$7493
<u>Kimberly Moncman</u>	Asst. Swimming	\$4047.30**

*\*\*Split stipend with coach to be named*

<u>Brian Souerwine</u>	Winter Track	\$3900
<u>Robert Gaugler</u>	Head Rifle	\$3900
<u>Carl Crouse</u>	Asst. Rifle	\$2340
<u>Christine Pulcini</u>	Head Comp. Cheerleading	\$1985**
<u>Samantha Shultz</u>	Asst. Comp. Cheerleading	\$1985**
<u>Christine Pulcini</u>	Head Winter Cheerleading	\$1056.25**
<u>Samantha Shultz</u>	Asst. Winter Cheerleading	\$1056.25**;

*\*\*Split stipend*

Approve the following cheerleading coaches due to the resignation of *Jordan Benedict-*

Christine Pulcini, Head Fall Cheerleading, effective August 30, 2014 through September 29, 2014, a pro-rated stipend of \$2112.50

Samantha Shultz, Head Fall Cheerleading, effective September 30, 2014 through the end of the fall season, a pro-rated stipend of \$2112.50;

Approve the following cheerleading coach due to the transfer of *Samantha Shultz*:

Anne Cooper, MS Football Cheerleading, effective September 30, 2014 through the end of the fall season, a pro-rated stipend of \$2112.50;

Approve the following volunteer coaches for the 2013-2014 school year:

<u>Cotie Strong</u>	Winter Track
<u>James Weedling</u>	Winter Track
<u>Brian McLaughlin</u>	Winter Track
<u>Lori Michelle Schumaker</u>	Winter Track
<u>Frank Rochon</u>	Winter Track
<u>Brenton Ditchcreek</u>	Winter Track
<u>David Loew</u>	Winter Track
<u>Erik Malmberg</u>	Wrestling
<u>Lee Zeisloft</u>	Basketball
<u>James Binder</u>	Basketball
<u>Pat Tannous</u>	Basketball
<u>Jeffrey Hudson</u>	Basketball

<u>Anne Geis</u>	Swimming
<u>Jeffrey Geis</u>	Swimming
<u>Kimberly Kreider</u>	Swimming.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mrs. Mary Farris, Joseph P. Liberati Intermediate School, provided an iMovie presentation, "Value of Technology" produced by 4<sup>th</sup> grade students. She also shared the results of a student technology survey.

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lycett to approve the following student trip request-

*Southern Lehigh Speech and Debate Team* to participate in the Village Tournament, November 22 and 23, 2014, at St. Joseph's University in Philadelphia, PA

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED** Quigley and **2<sup>ND</sup> BY** Merkle to approve the agreement with Southern Lehigh School District and the Carbon Lehigh Intermediate Unit #21 for the OverDrive School Download Library for a period of 1 year beginning July 1, 2014.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lycett to approve the replacement of Honors Chemistry Textbooks beginning with the 2014-2015 school year. Textbooks will be on display at the Administration Building for two weeks. Final adoption will be at the October 27, 2014 Board meeting.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

### **BUSINESS AND FINANCE**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lycett to approve Customers Bank and Embassy Bank to be designated as depositories for the 2014-2015 school year.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

### **SUPPORT SERVICES**

### **PERSONNEL**

## **REPORTS**

### **Policy Committee**

Mr. Lycett reported the committee met prior to this meeting and discussed-

- Spanish Immersion Survey to be conducted

### **Facilities Report**

Mrs. Gunkle reported that Dr. Christman, Mr. Melber, Mr. Bergey and she met with Upper Saucon Township Planning Commission on October 7, 2014 regarding a land swap at Hopewell Elementary School. Boundary line changes are required and final revisions will be forthcoming.

### **Superintendent's Report**

Dr. Christman reported the following-

- The theater program at Southern Lehigh High School will perform *The Sound of Music* on November 12 through 14.
- Dr. John Draper, former head of Educational Research Services in Washington, DC was the guest in-service presenter for all district staff. He also spoke to local business leaders who were invited to a luncheon at the Joseph P. Liberati Intermediate School. Both presentations were well received.
- Emergency buckets to be used in the case of an extended lockdown were unveiled to staff today.
- The District will participate in *National Shake Out Day* on October 16.
- "The Cost of School Choice: Time for a Change in Charter School Legislation" statement was distributed to Board members.
- The entire Superintendent's Report is available on the district's website.

## **OLD BUSINESS**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lycett to approve a second and final reading of the following revised policies-

- #102 Programs: Academic Standards
  - #105 Programs: Curriculum
  - #105.1 Programs: Review of Instructional Materials by Parents/Guardians and Students
  - #106 Programs: Guide for Planned Instruction
  - #107 Programs: Adoption of Planned Instruction
  - #121 Programs: Field Trips
- The following policy AR is being sent for a second and final reading:  
#105.2 AR Programs: Exemption from Instruction

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

## **NEW BUSINESS**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lycett to approve the correction of the date of annual increase contained in the Special Education Support Policy from July 1, 2014 to September 1, 2014.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**MOVED BY** Quigley and **2<sup>ND</sup> BY** Lycett to approve the correction to PDE's records currently listing Hopewell, Liberty Bell and Lower Milford Elementary Schools as full time kindergarten to half-day kindergarten.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: McLoughlin**

**COMMUNICATIONS**

**VISITORS**

**MOVED BY** Quigley and **2<sup>nd</sup> BY** Lycett to adjourn the meeting.

**VOICE VOTE: "YES" - Unanimous - Motion Carried**  
**ABSENT: McLoughlin**

The meeting was adjourned at 8:50 p.m.

**ATTEST:** Diana S. Millman Board Secretary

PENDING APPROVAL